

BLACK CREEK VILLAGE LIBRARY SOCIAL MEDIA POLICY

The Black Creek Village Library chooses to use social media (such as, but not limited to: blogs, website, social networking sites, email, etc.) to engage library customers in discussions of books, materials and programs. Library social media offerings are intended to create a welcoming and inviting online space where library users will find useful and entertaining information.

The Library recognizes and respects differences in opinion. Comments, posts and messages are welcome and will be reviewed before publishing. Posted comments are the opinion of the author only and publication of a comment does not imply endorsement or agreement by the library director or library staff.

Your submission of a comment constitutes your acceptance of this policy. Comments containing the following will be removed at the discretion of the library director:

- Obscene or racist content
- Personal attacks, insults or threatening language
- Potentially libelous statements
- Plagiarized material
- Private, personal information published without permission
- Comments totally unrelated to the content of the forum
- Hyperlinks to material that is not directly related to the discussion.

Staff Responsibilities:

- Conduct themselves at all times as representatives of BCVL
- Not make statements about patrons, or post, transmit, or otherwise disseminate confidential information
- Not represent postings as official BCVL opinion or policy, unless this has been clearly approved by the Library Director
- Not conduct political activities or personal business
- Observe and abide by all copyright, trademark, and service mark restrictions in posting materials to electronic media.