

Black Creek Village Library Board of Trustees
507 S. Maple St
Black Creek, WI 54106
(920) 984-3094

Meeting Notes: Tuesday, June 2, 2020, 6:00 PM (VIA GO TO MEETING)

Trustees: Sandra Heiden, Brandi Schomisch, Susan Anschutz, Jenni Court, Stacy DeVoe

Library Director: Eva Kozerski

Reports

- Welcome and attendance
- Approval of minutes from May Minutes
 - Brandi S. made a motion to approve the minutes
 - Susan A. seconded the motion; motion carried
- Approval of bills and payroll for May
 - Jenni C. made a motion to approve the report as presented
 - Brandi S. seconded the motion; motion carried
- Correspondence - none
- Friends of the Black Creek Village Library Liaison report (No report)
- Director's Report
 - OWLS grants and meeting to discuss reopening phases
 - Summer Reading program will be up and running on June 15, online via Beanstalk
 - Eva will be taking a maternity leave in November!!! Congratulations!!

New Business:

- Pandemic Policy
 - Discussion on new pandemic policy
 - Jenni C. made a motion to approve the BCVL Pandemic Policy
 - Staci D. seconded the motion; motion carried
 - Sandy H. made a motion to enact the BCVL Pandemic Policy
 - Susan A. seconded the motion; motion carried
- Phased Reopening Plan for BCVL
 - Discussion on plan
 - Eva shared staff member's thoughts and concerns
 - Eva feels ready to move into Phase III, which means only 5 people in the library at a time
 - Remove this: will offer sanitizer, gloves and wipes to the public and
 - Remove this: The library will highly encourage mask use for anyone entering the library and will provide masks as supplies allow.
 - Add this: The library will require mask use for anyone entering the library and will provide masks as supplies allow.
 - Change capital Library to library
 - Add this: The library will be open for a 30 minute appointment, for browsing and computer use, with a maximum of 5 patrons in the library at one time.
 - Jenni C. made a motion to approve the Phased Reopening Plan for Black Creek Village Library with the mentioned corrections; Sandy H. seconded the motion; motion carried
- Vote on Library reopening on Monday, June 8th

- Jenni C. made a motion to approve opening of the library in Phase III of the pandemic plan; Susan A. seconded the motion; motion carried

Old Business

- Discussion on COVID-19 Cares funds from the state, wondering if any of this will come to the library
 - Jenni C. will contact village clerk to find out
- All board business on the agenda was completed, so the meeting concluded at 7:15 PM

Next meetings:

- Tuesday, July 7, 2020, 6:00 PM.
- Finance Committee will go over bills prior to meeting
- Meeting will be held online again!

Submitted by Sandra Heiden