

**Black Creek Village Library Board of Trustees**  
**507 S. Maple St**  
**Black Creek, WI 54106**  
**(920) 984-3094**

Meeting Notes: Tuesday, January 7, 2020, 6:00 PM

Trustees: Sandra Heiden, Brandi Schomisch, Susan Anschutz, Jenni Court,

Guest: Stacy DeVoe

Library Director: Eva Kozerski

### **Reports**

- Welcome and attendance
  - Thanks to Carolin Grunwaldt for her service the past year
- Approval of minutes from the December Meeting Minutes
  - Susan A. made a motion to approve the report
  - Brandi S. seconded the motion; motion carried
- Approval of bills and payroll for December
  - Jenni C. made a motion to approve the report as presented
  - Sandy H. seconded the motion; motion carried
- Correspondence - none
- Friends of the Black Creek Village Library Liaison report (No report)
- Library Director's Report (see below)

### **New Business:**

- New Board Member
  - Stacy DeVoe attended as a guest...she would like to be the new village trustee, pending Village board approval at their next meeting
- Library Standards
  - Eva led the board through the bullet list of standards, noting the ones we need to work on as a board or in smaller committees
- Chapter 16 of the Trustee Essentials: Ethics and Conflict of Interest Laws...applying to Trustees
  - Eva will email the Advertiser Community News to make sure the time for our monthly meeting is correct

### **Old Business**

- Any other business
- All board business on the agenda was completed, so the meeting concluded at 6:52 PM

### **Next meetings:**

- Tuesday, February 4, 2020, 6:00 PM. Finance Committee meets at 5:30 PM

## December 2019 Director's Report

1. AAC will meet on Friday, January 17
2. OWLS Directors Meeting here on Friday, December 13 from 9:00-1pm
  - a. Census 2020
    - i. Public information
    - ii. Internet Access
3. Continuing Ed
  - a. Wild Winter Web Conference (online) is January 20-22. I have signed up for: **Planting Seed and Anticipating Blossoms: A Community Engagement Model, Helping Your Patrons Cut the Cable Cord and Best Practices in Managing a Multigenerational Library Staff**
4. WAPL 2020 Update
5. Annual Report 2019
  - a. I will populate and finalize through January
  - b. Board approval at February meeting per state statutes
6. Personnel Update
  - a. Subs
  - b. Tech Services
7. Time Off
  - a. I would like to take a half-day on the morning of Thursday, January 23rd
8. Winterim Stats
  - a. Over all 4 programs we had a total of 144 attendees! Our goal was 75-80.
9. Programming update:
  - a. No school on Friday, February 14 or Monday, February 17. We are in the process of planning a Valentine's Day craft program and a Random Act of Kindness Day program for these days
  - b. We will be finding programming for the week of April 6-10 to correspond with the school district's spring break.
  - c. I have secured a presenter to speak on the importance of pollinators for late March 2020. She is a UW-Oshkosh instructor and has a Ph.D in Ecology.