

Black Creek Village Library

507 S. Maple St.
Black Creek, WI 54106
(920) 984-3094

EVENING LIBRARY CLERK

The Black Creek Village Library is currently seeking a part-time Evening Library Clerk. The position is approximately 16-18 hours per week with a starting wage of \$12.00.

Job Summary

The Evening Library Clerk is responsible for frontline customer service to patrons in a fast-paced library environment, including reference and circulation activities, while working to complete routine duties as assigned, including responsibly closing the library.

Qualifications

- A high school diploma or equivalent required
- Technologically proficient
- Customer service experience preferred

The position description and application are available on the Black Creek Village Library website <https://blackcreeklibrary.org/> and the Village of Black Creek website <https://villageofblackcreek.com/>

Interested applicants should submit a resume and completed application no later than Sunday, May 22.

Black Creek Village Library is an Equal Opportunity Employer.