

Black Creek Village Library

Board of Trustees

507 S. Maple St.
Black Creek, WI 54106
(920) 984-3094

Meeting Minutes 4/4/2022

Trustees: Stacy DeVoe–President, Susan Anschutz-Vice President, Brandi Schomisch, Beth Southard, Sandra Heiden-Secretary; Library Director-Rachel Hitt

Guests: Barb Schuh

The Black Creek Village Library Board will meet virtually on April 5, 2022 at 6:00 p.m. via Google Meet. Join the meeting via the internet at <https://meet.google.com/pwv-iwuy-yyj> or via telephone at +1 470-222-8298 PIN: 957 150 239#.

Welcome and attendance

- **Approval of agenda**
 - Beth S. made a motion to approve the agenda, Sandy H. seconded; motion carried unanimously
- **Approval of regular meeting minutes from 3-1-22**
 - Sandy H. made a motion to approve the amended agenda, updating the date for the next meeting from 2021 to 2022; Beth S. seconded; motion carried unanimously
- **Approval of regular meeting minutes from 3-1-22**
- **Approval of bills and payroll**
 - Stacy D. made a motion; Sandy H. seconded; motion carried unanimously
- **Public Comment** - None
- **Correspondence**
 - Thank you note from Community 2000 for being a drop off location for their most recent drive

New Business:

- **Director's Report**
 - Presented by Rachel
 - Summer PACE program will be held in the community center building, which may bring more families into the library
- **Friends of the Library**
 - From Lori A. via Rachel...
 - Delivery dates are on the schedule now...and the next family game night!
 - Friday, June 17 & Saturday, June 18, brat fry at Sal's
- **Evening Library Clerk Position**
 - Rachel has hired a new person and is requesting her hourly pay be raised to match the new substitute hire, (\$12.00 per hour)
 - Beth S. made a motion to pay the evening library clerk position \$12.00; Sandy H. seconded the motion; motion carried unanimously

- Stacey D. made a motion to update the evening library clerk position starting wage to \$12.00 per hour; Sandy H. seconded the motion; motion carried unanimously
- **Fine Free Policy**
 - Board discussion about the pros and cons of this change
 - If approved, would begin June 1, and fines would be waived at that point
 - Susan A. made a motion to approve the Fine Free Policy; Beth S. seconded the motion; motion carried unanimously
- **Public Records Notice**
 - Beth S. made a motion to approve the public records notice; Brandi S. seconded the motion; motion carried unanimously
- **Library director 2022 Goals**
 - Rachel continues to work on making these measurable
 - Discussion on website update, hoping to be done by the end of April, with the mission and vision more prominent on the homepage
- **Trustee Training – TE 9**

Old Business

Any other business that comes before the board

Set next meeting date and time

Tuesday, May 3, 2022, 6:00 PM in the Library Community Center

All agenda items were completed and the meeting adjourned at 6:30