

## Meeting Minutes

August 2, 2022 6:00 p.m.

Trustees: Stacy DeVoe-President, Susan Anschutz-Vice-President, Sandra Heiden - Secretary, Brandi Schomisch, Carey Pederson

Guests: Bradley Shippo-Owls Director, OWLS Board Trustees: Michelle Frola, Marcia Trentlage, Cathy Thompson; Lori Amerson-Friends of the BCVL

1. Welcome and attendance
2. Approval of agenda
  - a. Motion to approve made by Susan A. ;Second by Brandi S. ; motion carried
3. Approval of minutes
  - a. Motion to approve made by Brandi S. ;Second by Susan A. ; motion carried
4. Approval of bills and payroll
  - a. Motion to approve made by Stacy D. ;Second by Sandy H. ; motion carried
5. Public Comment-none
6. Correspondence-none

## New Business:

7. Director's Report
  - a. Summer Library Program
8. Friends of the Library
  - a. Thank you to several friends for putting together the new chairs and tables!
  - b. book of the month club, cricket mats, prizes for kids
  - c. they have decided to liquidate the equipment used for the brat frys...not able to run without enough volunteers
  - d. still delivering to patrons twice a month
  - e. book sale in October
9. OWLS Director Bradley Shippo
  - a. Library funding and how it works for us at BCVL
  - b. difference between municipalities and taxation
  - c. role of the board in protecting the freedom to read (ALA statement)
  - d. good discussion on collection development
  - e. reminder to trustees that we all serve as ambassadors for our library
10. OWLS Membership Agreement
  - a. Motion to approve the OWLS membership agreement made by Sandy H.; Second by Brandi S. ; motion carried
11. 2023 Budget
  - a. Timeline reviewed by Rachel
  - b. Cost-of-living increases to consider
    - a.Stacy proposed 5% increase
  - c. 2023 Special project proposals
    - a.Rachel will contact RJM to get a quote for planning persons
    - b.electrical outlets to the island would be VERY beneficial
12. Furnishings Update
  - a. Existing furnishings
    - a.Rachel will lower the price on the remaining items and repost

- b. Projected installation date & library closure
  - a. October 13 & 14 will be the date the new shelving will be installed
  - b. Library will need to be closed Thursday, Friday, Saturday
  - c. Motion made by Carey P. to approve the library closure October 13-15; seconded by Susan A.; motion carried
  - d. the previously approved October Staff Day will not occur
- 13. Library Director Goals Update
- 14. Library Director Performance Review & Survey
  - a. Bradley will assist Stacy and Rachel in conducting the survey
- 15. Trustee Training – TE 12 Standards for libraries
- 16. Old Business
- 17. Any Other Business That Comes Before the Board
- 18. All items on the agenda were completed and the meeting concluded at 7:15
- 19. Next meeting will be Tuesday, September 6, 6:00 PM

Minutes submitted by Sandra Heiden

**Mission Statement**

The Black Creek Village Library will provide free and equal access to all users to meet their informational, cultural and recreational needs. The Library will strive to create a community of lifelong learners by promoting literacy, supporting recreational needs and developing dynamic programming.

**Vision Statement**

Our vision is to be the community source for literacy, technology, recreation and information in a welcoming and accessible environment.