

Meeting Minutes
October 4, 2022

Trustees: Stacy DeVoe-President, Sandy Heiden, Brandi Schomisch

Absent: Susan Anschutz, Carey Pederson

Guests: Lori Amerxon

1. Welcome and attendance
2. Approval of agenda
 - a) Motion to approve made by Sandy H. ;Second by Brandi S. ; motion carried
3. Approval of minutes
 - a) Motion to approve made by Stacy D. ;Second by Sandy H. ; motion carried
4. Approval of bills and payroll
 - a) Motion to approve made by Sandy H. ;Second by Stacy D. ; motion carried
5. Public Comment - none
6. Correspondence - none

New Business:

7. Director's Report
 - a) Rachel will investigate options for an online/in-person hybrid meeting for November
 - b) Adult program options, including programs that use the Cricut were discussed
8. Friends of the Library
 - a) They may have ideas for adult programming
 - b) They will participate in the BCBA Halloween event
 - c) They will have a fruit sale this year with delivery in early December
 - d) They will schedule a Milwaukee Pretzel fundraiser in 2023
 - e) They are going to sell their brat fry equipment to the American Legion
9. Library programs after Library hours
 - a) Motion to allow library programs to be hosted outside of regular library hours made by Stacy D.; Second by Sandy H. ; motion carried
10. Countertop Replacement
 - a) Motion to accept the proposal provided by Countertop Specialist (Hi-Definition Color) not to exceed \$5,000 made by Sandy H. ;Second by Stacy D. ; motion carried
11. 2022 Budget Update
 - a) Countertops can be completed in 2022 but other proposed items will wait
 - b) Rachel recommends purchasing additional tables (if possible) while the same type are still available
- c) 2023 Budget
 - i. Draft budget
 - a) Motion to approve the 2023 budget as approved/amended made by Sandy H. ;Second by Stacy D. ; motion carried
 - b) The Finance Committee Meeting is October 18 at 5:45 PM

10. Furnishings Update
 - i. Morning closure for shelving swap – October 19
 - ii. Projected installation date & library closure
 - a) Schedule closure November 9-10
Motion to close the library on November 9-10 made by Stacy D. ; Second by Brandi S. ; motion carried
11. 2023 Library Closure Dates
 - a) Motion to approve the 2023 Library closure dates as proposed made by Sandy H. ;Second by Brandi S. ; motion carried
12. Collection Development Policy & Materials Reconsideration Policy
13. Trustee Training – TE 23 & Library Board composition
14. Old Business
15. Any Other Business That Comes Before the Board
16. Set next meeting date and time – November 1, 2022 at 6:00 PM
17. All items on the agenda were completed and the meeting concluded at 6:51 PM

Minutes submitted by Rachel Hitt

Mission Statement

The Black Creek Village Library will provide free and equal access to all users to meet their informational, cultural and recreational needs. The Library will strive to create a community of lifelong learners by promoting literacy, supporting recreational needs and developing dynamic programming.

Vision Statement

Our vision is to be the community source for literacy, technology, recreation and information in a welcoming and accessible environment.