

Meeting Minutes  
November 1, 2022

Trustees: Stacy Devoe-President, Sandy Heiden, Susan Anschutz, Carey Pederson  
Library Director: Rachel Hitt  
Absent: Brandi Schomisch

1. Welcome and attendance
2. Approval of agenda
  - i. Susan A. made a motion to approve the agenda; Carey seconded the motion; motion carried.
3. Approval of minutes
  - i. Carey P. made a motion to approve the minutes from the October meeting; Susan seconded the motion; motion carried.
4. Approval of bills and payroll
  - i. Sandy H. made a motion to approve the bills and payroll; Stacy D. seconded the motion; motion carried.
5. Public Comment - none
6. Correspondence - none

New Business:

7. Director's Report
  - i. Village President, Justin Stingle, let Stacy know that he was supportive of the 2023 library budget.
8. Friends of the Library
  - i. Spooktacular Community Event had a huge turnout, with wonderful weather. Thanks to Lori, Pat, Beth, and Sandy H.
9. 2022 Budget Update
  - i. Carpet cleaning can't happen this budget year
  - ii. Discussion on how or when to use the funds
  - iii. Rachel had a proposed list on how to spend remaining funds
    - a. Stacy made a motion to approve the list; Sandy H. seconded the motion; motion carried.
10. 2023 Budget
  - i. Discussion on updated amount from the county
  - ii. Village approved \$4000 less than what we had asked for, unfortunately.
  - iii. Rachel proposed two options, reflecting the \$4000 reduction
    - a. Board discussion led to Sandy H. making a motion to approve option 2; Susan seconded the motion; motion carried.
11. Furnishings Update
  - a. Expanded teen area
    - ii. Shelving has been moved and the new area is spacious
  - b. Shelving units & patron work stations
    - ii. New shelving has arrived, so the replacement will happen as scheduled
    - iii. Auction is open until Sunday...Friends will recycle the metal and wood will be placed in the dumpster, if there is no sale.
  - c. Countertop replacement – Library closure – December 23, 2022

- ii. Final order has been placed and replacement can happen on December 23. Carey P. made a motion to close the library on December 23; Sandy H. seconded the motion; motion carried.

12. Trustee Training – TE 14

13. Old Business

14. Any Other Business That Comes Before the Board

15. Next Meeting will be December 6, 6:00 PM

**Mission Statement**

The Black Creek Village Library will provide free and equal access to all users to meet their informational, cultural and recreational needs. The Library will strive to create a community of lifelong learners by promoting literacy, supporting recreational needs and developing dynamic programming.

**Vision Statement**

Our vision is to be the community source for literacy, technology, recreation and information in a welcoming and accessible environment.