

Minutes

December 6, 2022

6:00 p.m.

Trustees: Stacy Devoe-President, Sandy Heiden, Susan Anschutz, Carey Pederson, Brandi Schomisch
Library Director: Rachel Hitt

1. Welcome and attendance
2. Approval of agenda
 - i. Carey P. made a motion to approve the agenda; Susan A. seconded the motion; motion carried
3. Approval of minutes
 - i. Susan A. made a motion to approve the minutes; Brandi S. seconded the motion; motion carried
4. Approval of bills and payroll
 - i. Stacy D. made a motion to approve the bills and payroll; Sandy H. seconded the motion; motion carried
5. Public Comment - none
6. Correspondence - none

New Business:

7. Director's Report
 - i. Rachel recapped the WLA conference
 - ii. Discussion on Adult programming
8. Friends of the Library
 - i. Fruit sale delivery later this week...too much competition from other area groups
 - ii. Brat sale supplies are sold to Legion, but they are paying a storage fee
 - iii. Basket raffles are doing well, the last one made \$80!!!
9. 2022 Budget Update
 - i. Discussion on remaining purchases for 2022 and the amount needed from Fund Balance
10. 2023 Budget
 - i. Board is projecting to need to transfer \$2000 from the fund balance during 2023
11. Furnishings Update
 - i. Countertop installation will be December 23, library is closed that day
 - ii. Cindy and Rachel will be working that day
12. 2023 Library Board Meeting Calendar
 - i. January 3, February 7, March 7, April 4, May 2, June 6, August 8, September 5, October 3, November 7, December 5
 - ii. Stacy D. made a motion to approve the board calendar for 2023; Sandy H. seconded the motion; motion carried
13. Staff Appreciation

- i. Susan A. made a motion to approve staff gift certificates from Fox Communities CU, \$100 for full time and \$50 for part time employees; Carey P. seconded the motion; motion carried

14. Open House

- i. Discussion on options for when to hold an open house
- ii. Refreshments...music...scavenger hunt
- iii. 3:00-6:00 on a Thursday was favored by the board
- iv. Rachel will check on community room availability...
- v. Sooner, rather than later

15. Trustee Training – TE 15

- i. Our records are up to date on this...

16. Old Business

17. Any Other Business That Comes Before the Board

18. Tuesday, January 3, 6:00 PM

19. All board business was completed so the meeting adjourned at 6:57 PM

Mission Statement

The Black Creek Village Library will provide free and equal access to all users to meet their informational, cultural and recreational needs. The Library will strive to create a community of lifelong learners by promoting literacy, supporting recreational needs and developing dynamic programming.

Vision Statement

Our vision is to be the community source for literacy, technology, recreation and information in a welcoming and accessible environment.