

Minutes

January 3, 2023

6:00 p.m.

Trustees: Stacy Devoe-President, Sandy Heiden, Susan Anschutz, Brandi Schomisch; Absent: Carey Pederson

Library Director: Rachel Hitt

The agenda is as follows:

1. Welcome and attendance

- i. Kiley Van De Hey introduced herself as the new village representative on the board of trustees, replacing Stacy Devoe. Thank you Stacy for your 3 years of service.

2. Approval of agenda

- i. Susan A. made a motion to approve the agenda; Brandi S. seconded the motion; motion carried

3. Approval of minutes

- i. Susan A. made a motion to approve the minutes; Brandi S. seconded the motion; motion carried

4. Approval of bills and payroll

- i. Sandy H. made a motion to approve the bills and payroll; Stacy D. seconded the motion; motion carried

5. Public Comment

- i. none

6. Correspondence

- i. Stacy Devoe submitted a letter of resignation for your completed 3 year term on the board
- ii. Tammy sent an email thank you for the gift cards received by the staff

New Business:

7. Director's Report

- i. Accepted as presented

8. Friends of the Library

- i. Lori could not attend, but the Friends will help with the open house when the date is selected

9. Election of Officers

- i. President – Stacy D. nominated Sandy H. No other nominations, so Sandy will become President by acclamation
- ii. Secretary – Stacy D. nominated Carey P. No other nominations, so Carey will become Secretary by acclamation

- iii. Vice – President – Susan A. nominated Susan A. No other nominations, so Susan becomes Vice-President by acclamation.

10. 2022 Budget Update

- i. Roughly \$1800 will carry over into fund balance for 2024

11. Furnishings Update

- i. Teen Seating (ottoman) does have a warranty and the fabric is made for industrial use
- ii. Signage for children’s area
 - a. Possible SHS...update coming
- iii. Floating shelves may be needed for audiobooks near the teen area
- iv. Blinds need to be taken down in the circulation area

12. Reconsideration of Library Materials Policy

- i. Sandy H. made a motion to approve the amended policy, adding “within 20 days of the Library Director’s response”; Susan A. seconded the motion; motion carried

13. Remote Work Authorization – part-time staff

- i. Good discussion by board. Susan A. made a motion to approve the policy as presented; Sandy H. seconded the motion; motion carried.

14. Trustee Training – TE 16

15. Old Business

16. Any Other Business That Comes Before the Board

17. All items on the agenda were completed, so the meeting adjourned at 6:40 PM

18. The next meeting will be on Tuesday, February 7, 6:00 PM

Mission Statement

The Black Creek Village Library will provide free and equal access to all users to meet their informational, cultural and recreational needs. The Library will strive to create a community of lifelong learners by promoting literacy, supporting recreational needs and developing dynamic programming.

Vision Statement

Our vision is to be the community source for literacy, technology, recreation and information in a welcoming and accessible environment.