

Minutes

October 3, 2023

The Black Creek Village Library Board met on October 3, 2023 at 6:00 p.m. at the Black Creek Community Center/Library, which is located 507 South Maple Street.

The agenda is as follows:

1. Welcome and attendance

2. Approval of minutes

Susan made a motion to approve the minutes. Kiley seconded the motion. Motion carried unanimously.

3. Approval of bills and payroll

Susan made a motion to approve the bills and payroll. Sandy seconded the motion. Motion carried unanimously.

4. Public Comment

5. Correspondence

- Medema resignation
- Community 2000 – thank you note

6. Director's Report

7. Friends of the Library

- The book sale will be 10/19-10/21
- The Friends will have a booth at the Spooktacular on Halloween

Unfinished Business

8. 2024 Budget – Approve draft budget

Sandy made a motion to approve the proposed budget adding 2 substitute clerk hours per week to submit to the village board. Susan seconded the motion. Motion carried unanimously.

New Business

9. 2023 Budget Update

Kiley made a motion to approve purchasing teen displays. Sandy seconded the motion. Motion carried unanimously.

10. Library Services Clerk and Youth Programming Specialist position

Sandy made a motion to approve the Library Services Clerk & Youth Programming Specialist position posting as presented. Kiley seconded the motion. Motion carried unanimously.

11. Employee Handbook 7.8 - Continuing Education

Rachel will revise and present an updated draft at next month's meeting.

12. 2024 Closure Dates

Kiley made a motion to approve the 2024 Closure dates as presented. Susan seconded the motion. Motion carried unanimously.

13. Community Center Policy - Review
14. Trustee Training – TE 24

All items on the agenda were completed, so the meeting adjourned at 6:59 pm.

Minutes submitted by Rachel Hitt.

Mission Statement

The Black Creek Village Library will provide free and equal access to all users to meet their informational, cultural and recreational needs. The Library will strive to create a community of lifelong learners by promoting literacy, supporting recreational needs and developing dynamic programming.

Vision Statement

Our vision is to be the community source for literacy, technology, recreation and information in a welcoming and accessible environment.