

MINUTES

The Black Creek Village Library Board met on August 6, 2024 at 6:00 p.m. at the Black Creek Community Center/Library, which is located 507 South Maple Street.

The agenda was as follows:

1. Welcome and attendance:

Present: Andy Gleason, Sandy Heiden, Carey Pederson, Jessica Treu, Kiley Van De Hey
Guests: Dennis Delrow

2. Approval of minutes

Andy made a motion to approve the minutes for the June 4, 2024 meeting. Jessica seconded the motion. Motion carried.

3. Approval of bills and payroll for June and July

Sandy made a motion to approve bills and payroll for June and July. Kiley seconded the motion. Motion carried.

4. Public Comment

5. Correspondence

- i. Note & artwork from InfoSoup Roadtripper

6. Director's Report

7. Friends of the Library – snack shack earned about \$200.

Unfinished Business

8. Discuss and consider adopting the DPI Inclusive Services Statement (8/1/2019)

Tabled until November. We need to know more about the grant status.

New Business

9. Flexible Facilities Program Grant

- i. Options for providing services during proposed renovation and related expenditures
- ii. Alternate locations and related expenses

10. 2025 Budget – preliminary budget will be written up. Anything to do with potential grant needs to wait to find out if we receive it.

- i. Timeline
- ii. Wage/salary increases
- iii. Estimated County Funding
- iv. Proposed special projects & estimates
- v. Staffing
- vi. Proposed funding request for Village

11. After School Programs Fall 2024 – We will try to go to weekly programs or on non-school days since we have staff hours to allocate with the vacancy in the youth position earlier this year.

12. Library Director Performance Review & Survey

The Director's performance review will be during the regular board meeting on September 10.

13. 2024 Library Director Goals Update

14. Swank Movie License – Maybe a Friend of the Library member can staff this in order to save money on staffing.

15. Wisconsin Public Library Standards - Quantitative Standards

16. Staff Retention – Keep this on the agenda so we can continue to discuss this topic.

17. Teen Grow Up Procedure

Tabled until September.

18. Changes to the Fair Labor Standards Act – Library Director Exempt Status – Stays on agenda until September due to additional information needed because of changes to FLSA.

19. Security Policy– Reviewed. No changes.

20. Trustee Training – TE 6 & Trustee Tales

All items on the agenda were completed, so the meeting adjourned at 7:51 PM.

Minutes submitted by: Carey Pederson

Mission Statement

The Black Creek Village Library will provide free and equal access to all users to meet their informational, cultural and recreational needs. The Library will strive to create a community of lifelong learners by promoting literacy, supporting recreational needs and developing dynamic programming.

Vision Statement

Our vision is to be the community source for literacy, technology, recreation and information in a welcoming and accessible environment.